

PROPOSAL FOR INDEPENDENT STUDY

To be eligible for independent study, a student must have at least 60 credits, 15 of which must have been completed at TCNJ. A student must also have a minimum GPA of 2.5 (subject to waiver by the department chair), and no more than 2 independent studies may be substituted for English major 300-400 level courses. The student may enroll in no more than 6 credits of independent study in a given semester. To determine the number of credits for an independent study, the guideline of a minimum of 3 hours of effort per week per credit hour shall apply.

Student name: _____ Instructor name: _____

Semester: _____ Year: _____ Credit: _____

1. Description of the project: _____

2. Amount of time devoted to each major aspect of the project:

3. Prior course work or other experience which qualifies student for proposed activity:

4. Frequency and duration of meetings with instructor: _____

5. Dates for completion of project milestones (where applicable): _____

6. Methods by which the independent study will be evaluated: _____

Department Chair Signature _____

Procedure: An independent study contract consists of two parts: the enrollment form and the proposal (this form). The enrollment form must be submitted to the Office of Records & Registration at the time of registration. This proposal form also may be submitted at that time, but must submitted no later than the end of the first week of classes in the semester of registration. The student must make 4 copies of this proposal form and distribute them to: 1)Records & Registration, 2)Instructor, 3)Student, and 4)Department.